



INSTITUTE OF DRIVING TRAINING AND RESEARCH SOCIETY,

Old Pune-Mumbai Highway, Near Hotel Kalasagar,
Behind State Bank of India, Kasarwadi, Pune 411 034

Email: idtrpune@gmail.com

IDTRS, Pune invites applications for the following post:

Post	Qualification	Experience and other	Age Limit	Consolidated Remuneration
Accountant – 1 No.	Must be graduate in Commerce/Management	<ul style="list-style-type: none">• 3 years' experience in Accounts/Financial departments.• Exposure in Tally accounting Software will be preferred.	25 to 35 years as on 15 th November 2022	Rs. 22,000/- per month

Other terms and conditions:

- The appointment is purely on contract basis for a period of one year. Further extension/renewal of the contract will depend on the performance and also on the continuation of vacancy. The employment shall be governed by the terms and conditions of the contract signed by the selected candidate and IDTRS Pune.
- Eligible candidates are requested to submit the application alongwith self-attested photocopies/scanned copies of educational qualification certificate, experience certificate, tally certificate, proof of date of birth and relevant documents addressed to Secretary IDTRS mentioning the post applied for and shall be sent by Post/courier/Email at idtrpune@gmail.com /in person on or before 15th November, 2022.
- The applicant shall provide complete details including present employer, present salary, joining time etc.
- Only shortlisted candidates shall be called for the further process of recruitment. Any attempt to influence the process will immediately result in disqualification of the candidate.

Secretary IDTRS